**Bothell United Methodist Church**

Position Description

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**Position: Youth Coordinator – part time**

**Reports To: Lead Pastor**

**Description:** Identify and provide pathways to cultivate healthy disciples of Christ within the youth age group through creative programming, wide-reaching relationship development within the church and local community.

**Responsibilities:**

* Possess a firm foundation in Christianity and a willingness to speak about personal spiritual journey.
* Create, sustain, and evolve programming that will develop a solid faith foundation both virtually and in-person that motivates and empowers youth to continue the journey of discipleship.
* Provide/ensure opportunities for youth on Sunday mornings, a separate Youth Group time as well as confirmation offerings for students.
* Identify opportunities for youth to participate in the life of the church through internal partnerships that support, encourage, and inspire youth.
* Develop partnerships with middle and high schools and other appropriate agencies and programs to understand, create, and encourage community involvement, service and mission experiences both locally and globally.
* Develop relationships with local colleges and other appropriate agencies for opportunities to serve and be connected to the community, and to help youth navigate transition to post-high school life.
* Recruit, develop and work with volunteer youth program leaders at the church to facilitate the youth programs.
* Develop and manage annual budget for youth that aligns with the church’s mission, vision, and values.

**Desired Knowledge, Skills, and Abilities**

* Understand and commit to the mission, vision, and values of the United Methodist Church and of Bothell United Methodist Church.
* Knowledge of how to refer/connect youth with needed resources, including professional services
* Ability to connect and communicate with youth and parents.
* Exude friendly, professional, and approachable demeanor.
* Ability to meet deadlines.
* Display a passion for teamwork and ability to work independently.
* Enthusiastic and novel approach to problem solving.
* Ability to create, oversee and ensure the implementation of multi-month and multi-year plans
* Reliable and consistent follow through.